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UNITED STATES CIVIL SERVICE COMMISSION WASHINGTON 25, D. C.

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DEPARTMENTAL CIRCULAR NO. 641, Supplement No. 1

TO HEADS OF DEPARTMENTS AND INDEPENDENT ESTABLISHMENTS

SUBJECT: Changes in personnel practices required under section 1302 of the Supplemental Appropriation Act of 1951.

It has come to the attention of the Civil Service Commission that some agencies are separating employees who are being recalled to active duty or inducted into the armed forces before it is determined whether or not these employees are acceptable physically or for reasons of dependency.

This practice may have serious effect in some cases, on the employee's status and tenure with his agency in view of the changes in personnel practices required under section 1302 of the Supplemental Appropriation Act of 1951.

Accordingly, agencies are instructed that such persons shall not be separated until it is determined that they are finally accepted to enter on active duty with the armed forces.

L. A. Moyer

Executive Director